

**SITE SAFETY INSPECTION CHECKLIST**

Project Name: \_\_\_\_\_ Project #: \_\_\_\_\_  
 Supervisor: \_\_\_\_\_ Date: \_\_\_\_\_

**√ = Satisfactory                      X = Unsatisfactory                      N/A = Not Applicable**

<p><b><u>GENERAL</u></b></p> <p>___ First-aid kit available &amp; properly stocked</p> <p>___ SDS &amp; chemical inventory on site &amp; available</p> <p><b><u>INSPECTIONS &amp; SAFETY PLANS</u></b></p> <p>___ Daily Forklift inspections completed as required</p> <p>___ Pre-Task Safety Plans completed daily</p> <p><b><u>PERSONAL PROTECTIVE EQUIPMENT</u></b></p> <p>___ Hard hats &amp; safety glasses worn at all times</p> <p>___ Face shields worn as required</p> <p>___ Proper clothing &amp; shoes worn</p> <p>___ Gloves worn as required for the task performed</p> <p>___ Approved respirators worn where required</p> <p>___ Hearing protection worn when required</p> <p>___ PPE used for chemical exposure protection</p> <p>___ Traffic vests worn when near traffic areas</p> <p>___ All PPE inspected &amp; in safe condition</p> <p><b><u>HOUSEKEEPING</u></b></p> <p>___ Protruding nails bent over or removed</p> <p>___ Stairs, floors and aisles kept clear</p> <p>___ Work areas free of tripping &amp; slipping hazards</p> <p>___ Extension cords &amp; hoses are not creating a tripping hazard</p> <p>___ Combustible debris regularly removed</p> <p>___ Materials stored in orderly manner</p> <p>___ Trash containers provided &amp; maintained</p> <p><b><u>MATERIAL HANDLING</u></b></p> <p>___ Heavy lifting is done with proper number of people</p> <p>___ Pallet jacks, hand trucks &amp; dollies are used whenever possible to move heavy loads</p> <p>___ Loads are not lifted or hoisted over other workers</p> <p>___ Material lifting/hoisting routes barricaded as needed</p> <p><b><u>HAND &amp; POWER TOOLS</u></b></p> <p>___ Hand tools in good condition</p> <p>___ Tool handles are tight &amp; free of cracks</p> <p>___ Power tools are disconnected before servicing</p> <p>___ Saw horses/tables, clamps, vises, etc. are used for securing work</p> <p>___ Loose clothing, jewelry or long hair is secured when using power tools</p> <p>___ Damaged/defective tools are removed from service and tagged 'Danger – Do Not Use'</p> <p>___ All power saws &amp; grinders have all guards in place</p> <p>___ Power tools disconnected when not in use.</p> <p>___ Powder actuated tools only used by qualified persons</p> <p><b><u>ELECTRICAL</u></b></p> <p>___ GFCI on all circuits tested and working</p> <p>___ Extensions cords heavy-duty (12 gauge) 3-wire type</p> <p>___ Cords protected from traffic / damage</p> <p>___ Grounding pins intact on all extension cords &amp; electric power tool cords</p> <p>___ All electrical cords are free of damage</p> <p>___ Damaged cords removed from service &amp; tagged "Danger – Do Not Use"</p>	<p><b><u>FLOOR HOLES, PERIMETER AND WALL OPENINGS</u></b></p> <p>___ Floor holes larger than 2" securely covered &amp; labeled</p> <p>___ Guard rails at unprotected sides and wall openings in excess of 6' high</p> <p>___ Guard rails consist of a 42" high top rail, midrail &amp; toe board. Top rail withstands 200 lb. force</p> <p>___ Guardrails free of damage</p> <p><b><u>FALL PROTECTION / FALL ARREST SYSTEMS</u></b></p> <p>___ 100% tie-off in use when exposed to fall hazards of 6 feet or more or as required by the client</p> <p>___ Proper anchor points in use</p> <p>___ Harnesses, lanyards etc. are free of damage</p> <p><b><u>MOBILE EQUIPMENT</u></b></p> <p>___ Reverse alarms on equipment &amp; heavy trucks</p> <p>___ Spotter used when backing trucks &amp; equipment</p> <p>___ Forklifts operated by licensed operators only</p> <p>___ Equipment operators wearing seatbelts</p> <p><b><u>LADDERS</u></b></p> <p>___ Ladders are used to access elevated work areas in excess of 19" high including trucks &amp; loading docks</p> <p>___ Ladders secured top and bottom as needed</p> <p>___ Ladders used at proper angle &amp; on level surfaces</p> <p>___ Ladders extend 3' above landing surface</p> <p>___ Ladders properly rated</p> <p>___ Step ladders used in open position</p> <p>___ Top/top step not used as work position</p> <p>___ Ladder landing areas free of debris/tripping hazards</p> <p>___ Employees are not over-reaching to complete tasks</p> <p>___ Aluminum ladders not used near sources of electricity</p> <p>___ Ladders inspected &amp; free of damage</p> <p>___ Ladders are not placed in front of doors</p> <p>___ Damaged ladders removed from service &amp; tagged "Danger – Do Not Use"</p> <p><b><u>STAIRS</u></b></p> <p>___ Stair rails provided and used on stairs with 4 or more risers</p> <p>___ Stairs free of debris, tripping, slipping hazards</p> <p><b><u>FIRE PROTECTION &amp; PREVENTION</u></b></p> <p>___ Fire extinguishers are fully charged</p> <p>___ Fire extinguisher near flammable liquid storage areas</p> <p>___ Fire extinguishers located in accordance with job site Requirements (gang box; work area; vehicle)</p> <p>___ Fire extinguisher free from obstruction</p> <p>___ Fire extinguisher nozzle, pin, tamper seal, etc are free of damage</p> <p>___ Flammable liquids stored in proper containers</p> <p>___ Flammable liquids stored outside when possible</p> <p>___ Combustible material moved 35' from hot work areas</p> <p>___ Fire extinguisher is free of dents, leaks, rust, chemical deposits, abuse, or wear</p> <p><b><u>MISCELLANEOUS</u></b></p> <p>___ All chemical containers labeled including gas cans</p>
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